

Move-In and Move-Out Form

This form documents the condition of the rental property at the time of move-in and move-out. It is designed to help resolve disputes and protect both parties' interests. *Please complete each section carefully.* Add comments and photos where necessary.

Rental Property Address					
Landlord's Name		Property Manager's Name			
Tenant's Name		Move-In Date		Move-Out Date	

Room-by-Room Condition Checklist

Item	Move-In Condition			Move-Out Condition			Landlord/Manager Comment
	Good	Fair	Damaged	Good	Fair	Damaged	
General Interior							
Walls							
Ceiling							
Floor							
Lighting							
Windows							
Living room							
Sofa							
Furniture							
Television set							
Kitchen							
Cabinets							
Countertop							
Sink							
Kitchen appliances							
Bathroom							
Toilet							
Sink and faucet							
Shower/Bathtub							

Mirror							
Ventilation							
Bedroom							
Curtains							
Bed Frame							
Mattress							
Wardrobe							

Additional Comments

Tenant’s Notes at Move-In:

Tenant’s Note at Move-Out:

We confirm that the property was inspected jointly and the above information reflects its condition accurately.

Landlord/Property Manager

Signature

Name

Date

Tenant

Signature

Name

Date