

Move-In and Move-Out Form

Rental Property Address	
Landlord Name	
Property Manager Name	
Tenant Name	
Move-In Date	Move-Out Date

Section I - General instructions

This form documents the condition of the rental property at the time of move-in and move-out. It is designed to help resolve disputes and protect both parties' interests.

Please complete each section carefully. Add comments and photos where necessary.

Section II – Room-by-Room Condition Checklist

Item	Move-In Condition			Move-Out Condition			Landlord/Manager Comment
	Good	Fair	Damaged	Good	Fair	Damaged	
Hallway							
Walls / Ceiling							
Floor							
Lighting							
Door / Lock							
Photo of Entrance Area							
Living room							
Walls / Ceiling							
Windows							
Curtains							
Furniture							
Floor							

Photo of Living Room					
Kitchen					
Cabinets					
Counter-top					
Sink					
Plumbing					
Stove / Oven					
Refrigerator					
Microwave					
Kettle					
Photo of Kitchen					
Bathroom					
Walls / Ceiling					
Floor					
Toilet					
Sink					
Faucet					
Shower					
Bathtub					
Mirror					
Ventilation					

Photo of Bathroom					
Bedroom					
Walls / Ceiling					
Floor					
Windows					
Curtains					
Bed Frame					
Mattress					
Wardrobe					
Photo of Bedroom					

Section III – Additional Comments

Tenant’s Notes at Move-In:

Tenant’s Note at Move-Out:

Section IV – Confirmation and Signatures

We confirm that the property was inspected jointly and the above information reflects its condition accurately.

Landlord/Property Manager	Tenant
Signature	Signature
Name	Name
Date	Date